

MEMORANDUM NOTE DE SERVICE

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UNCLASSIFIED	
Originator/Telephone number	Auteur/Numéro de téléphone
Anisha Lagah, Savithri Wesche	
Our file	Notre référence
Your file	Votre référence
2018FIN467193	
Date	
JAN 10 2018	



Department of Finance Canada
Ministère des Finances Canada

TO
À Paul Rochon

FROM
DE Rick Stewart
Champion, University Recruitment

SUBJECT
OBJET 2017-18 University Recruitment Reception Invitation and Welcome Letter

For Action by January 15, 2018. As part of the Department's 2017-18 University Recruitment campaign, your decision to speak at the welcome reception is requested. As well, a set of welcome letters to candidates are included for your approval and signature.

Issue

As part of the Department's University Recruitment campaign, candidates will be invited to attend a welcome reception at 90 Elgin on January 23, 2018. We would like to invite you to give welcoming remarks at this reception. This memo seeks your decision on this invitation. Should you accept, proposed speaking points are attached.

A set of letters for inclusion in the candidates' "Welcome Kits" have also been included for your approval and signature.

Background

Interviews for the 2017-18 University Recruitment campaign will take place in Ottawa on January 23 and 24, 2018. Following the first day of interviews on January 23, a reception will be held from 17:00-18:30 in Conference Room B on the second floor. It is anticipated that up to 100 people will be in attendance, of which approximately 65 will be candidates.

The reception gives candidates the opportunity to meet with senior management, hiring managers, and recent recruits in a more informal setting. The reception also provides an opportunity for candidates to learn more about the Department of Finance, and an opportunity for the Department to promote itself as an employer of choice.

I would like to invite you to give welcoming remarks at the reception at about 17:30. Please find attached a copy of proposed welcoming remarks that you could deliver.

In addition, a letter from you is generally provided in "Welcome Kits", which are distributed to candidates upon their arrival for interviews at the Department, and sent in advance to candidates

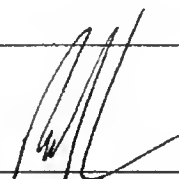
ADM: Rick Stewart (613-369-5691)

Canada

being interviewed via WebEx videoconferencing. Should you wish to do so again this year, please sign and return the attached candidates' letters.

Decision

I agree to give welcoming remarks at the
University Recruitment reception:



I wish to discuss further:

Enclosures

- *Draft welcome remarks*
- *Candidate letters*

Speaking Points for the Deputy Minister
2017-2018 University Recruitment Reception

Good evening and welcome. Bonjour et bienvenue à tous.

The University Recruitment campaign is a special event at the Department of Finance. In fact, there are only two initiatives that mobilize the entire Department over a sustained period each year. One is the federal Budget – our single most important product. The other is University Recruitment – the source of our most important resource, our people.

Nos analystes nouvellement arrivés jouent un rôle clé dans l'élaboration de recommandations de politiques publiques pour le ministre des Finances, et ce, sur des questions qui touchent l'ensemble des Canadiens. Ils joueront un rôle clé dans l'évolution du ministère pour les années à venir.

La tradition d'excellence du ministère des Finances n'est pas due au hasard – en fait, elle est due au talent, à la créativité et à l'énergie de nos employés. De plus, notre réussite future continuera de dépendre du recrutement de diplômés universitaires talentueux, ayant des idées nouvelles et un désir de contribuer au renforcement du Canada.

We value diversity and mobility. We have individuals from all parts of Canada and abroad. Some have spent their entire career in this Department; others have spent time in other departments or in the private sector.

We value learning and career development, as we believe that they are key to the success of our employees and our organization as a whole.

Nous demandons aux employés juniors de prendre beaucoup de responsabilité.


Nous accordons aussi de l'importance à l'équilibre travail-famille, parce qu'il y a plus dans la vie que le travail, et parce qu'il est important pour nous de recruter les meilleurs candidats.

For all these reasons, I am convinced that the Department of Finance is one of the best, if not the best, place for economists and policy analysts to launch a career. In my years of experience at the Department of Finance, I can attest that the work continues to be challenging and exciting every day.

Je vous invite à discuter du travail au ministère des Finances et de la vie dans la région de la capitale nationale avec les gestionnaires et les ambassadeurs ici présents.

Thank you for your interest in joining the Department and I wish you the best of luck.

Merci.

 Department of Finance Canada / Ministère des Finances Canada	
For Signature by / Information of À signer par / Pour l'information de	
Deputy Minister	
Prepared by (name/initials/division) Préparé par (nom/initiales/division)	
Anisha Lagah – ITF/ITP <i>AL</i> Savithri Wesche – ITF/IPA <i>SW</i>	
In consultation with (name/initials/branch(es)/division(s)) En consultation avec (nom/initiales/direction(s)/division(s))	
Approved by / Approuvé par	
Director Directeur	Eric Madueno <i>EM</i>
Director General Directeur général	
Associate Assistant Deputy Minister Sous-ministre adjoint Délégué	Paul Samson
Assistant Deputy Minister Sous-ministre adjoint	Rick Stewart <i>RS</i>
Associate Deputy Minister & G7 Deputy for Canada Sous-ministre délégué et représentant du Canada au G7	Rob Stewart
Associate Deputy Minister Sous-ministre déléguée	
Deputy Minister Sous-ministre	Paul Rochon
Remarks / Remarques:	
For action by January 15, 2018	
SUBJECT / OBJET:	
2017-18 University Recruitment Reception Invitation and Welcome Letter	
File no. / No de dossier	Date
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Associate Deputy Minister & G7 Deputy for Canada Sous-ministre délégué et représentant (Sign on behalf of DM) du Canada au G7 (Signer au nom du SM)	<input type="checkbox"/>
Associate Deputy Minister Sous-ministre déléguée (Sign on behalf of DM) (Signer au nom du SM)	<input type="checkbox"/>
Assistant Deputy Minister Sous-ministre adjoint(e) (Sign on behalf of DM) (Signer au nom du SM)	<input type="checkbox"/>



Department of Finance
Canada

Ministère des Finances
Canada

Deputy Minister

Sous-ministre

Dear Candidate:

I would like to extend my sincerest congratulations to you on being selected for an interview as part of the Department of Finance Canada's 2017-18 University Recruitment campaign. I can assure you that the competition for an invitation to the interview stage was intense and your success speaks to the strength of your application.

The upcoming interviews will give you an opportunity to familiarize yourself with the people and workings of our department and get a sense of what it would be like to live and work in the nation's capital. The range and breadth of issues we deal with allow us to offer unique employment opportunities for graduates, including: developing policy responses to current global economic conditions, preparing the federal budget, formulating new tax policies, and advising on transfers to the provinces. A job at the Department of Finance Canada offers the opportunity to participate in the most pressing and important policy decisions facing the country, and to contribute to the well-being of all Canadians.

We are seeking talented, creative, and motivated individuals who strive for excellence and who value teamwork and innovation. In return, we offer a challenging work environment with competitive compensation and the potential for increased responsibility, career advancement, mobility, and continuous learning – in short, an environment where our people continue to grow, learn, and achieve throughout their careers. Reflecting this, The Globe and Mail named the Department one of Canada's Top 100 Employers for 2017.

I trust that you will make the most of your visit to the Department of Finance Canada and to the National Capital Region. Please feel free to ask questions during your interviews to get a good sense of our work. I also encourage you to talk to the Finance ambassadors and senior management at the welcome reception to be held on January 23, 2018.

Thank you for the interest you have shown in starting your career at the Department of Finance Canada.

Yours sincerely,

Paul Rochon



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Cher candidat,

Permettez-moi de vous adresser mes plus sincères félicitations pour votre sélection en vue de l'étape d'entrevues de la campagne de recrutement universitaire 2017-18 du ministère des Finances Canada. Je peux vous assurer que la concurrence a été intense et que votre succès témoigne des points forts de votre candidature.

Les entrevues auxquelles vous prendrez part vous donneront l'occasion de faire connaissance avec des employés de notre ministère, de vous familiariser avec le travail qu'ils font, et de vous faire une idée de la vie, personnelle et professionnelle, dans la région de la capitale nationale. La portée et l'étendue du travail que nous accomplissons nous permettent d'offrir des possibilités d'emploi uniques aux diplômés. Voici des exemples: préparer des interventions stratégiques compte tenu de la conjoncture économique mondiale que nous traversons; préparer le budget fédéral; élaborer de nouvelles politiques fiscales, et fournir des conseils au sujet des transferts aux provinces. Un emploi au ministère des Finances Canada offre la possibilité de participer aux décisions importantes en matière de politiques publiques et de contribuer au bien-être de tous les Canadiens.

Nous sommes à la recherche de personnes talentueuses, créatives et motivées, qui visent l'excellence et apprécient le travail d'équipe et l'innovation. En retour, nous offrons un environnement de travail stimulant qui préconise une rémunération concurrentielle, et le potentiel de responsabilités croissantes, l'avancement professionnel, la mobilité, et l'apprentissage continu – en bref, un environnement où l'on continue de s'épanouir, d'apprendre et de se réaliser tout au long de sa carrière. En conséquence, le quotidien *The Globe and Mail* a désigné le ministère comme étant l'un des 100 meilleurs employeurs au Canada pour 2017.

J'espère que vous profiterez au maximum de votre visite au ministère des Finances Canada et de votre séjour dans la région de la capitale nationale. N'hésitez pas à poser des questions pendant vos entrevues pour avoir une bonne idée du travail que l'on fait ici. Je vous encourage également à parler aux

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ambassadeurs et aux membres de la haute direction lors de la réception de bienvenue qui aura lieu le 23 janvier 2018.

Je vous remercie de l'intérêt que vous manifestez pour un début de carrière au ministère des Finances Canada, et je vous prie d'agréer mes cordiales salutations.

Sincèrement,

A handwritten signature in black ink, appearing to be 'PR' followed by a horizontal line.

Paul Rochon